

# Ways to Make a Loan Payment

## External Accounts

- > Log into your **GTE Online Banking**, click **Payments**, then click **External Accounts** and **List of Accounts**
- > When you reach this page, click **Create External Account** and click I Accept
- > Input your institution's routing and account number, and hit submit
  - > Within a week, you will receive two small deposits to that account.
- > **When the deposits have been made, come back to the GTE Online Banking External Accounts section and verify the dollar amount and date of the two deposits.**
- > This will link up your account with GTE Online Banking, and will allow you to pay the loan directly from that account by ACH, which may take a few days but will cost you nothing and barely any time!

## One Time Transfer from an External Account

- > You can pay your loan using an external account by visiting Online Banking
- > Select 'Payment & Transfers' from the Payments menu in Online Banking
- > Select 'One Time External Account Payment'
- > Provide Routing #, Account #, Name & Account Type

Duane  
member since 2011

## Bill Pay

- > Simply check with your institution to see if they offer a free Bill Pay service, which will send your payment to us either electronically or by mail
  - > If electronic, use your GTE loan account number and routing number **263 182794**
  - > If by mail, use the following address:
    - > **GTE Financial, PO Box 75028, Chicago, IL 60675-5028**
    - > **Mailed payments can also be made to this address.**

## Automatic Payments

- > We can provide you with an **ACH Origination form** to automatically deduct your loan payment each month on the intended date
- > Simply provide your outside account information on the form, or bring us a voided check, and we can help you fill out the form!

**All of these methods can help you save time and get your payments processed with ease!**