Checking Account Reconciliation

USE THIS FORM TO HELP YOU BALANCE YOUR CHECKING ACCOUNT STATEMENT

Date:_____

Ending Balance Shown
On Your Statement:
$ _____

Add deposits not credited on
your statement, if any:
$ _____
$ _____
$ _____
$ _____
$ _____
$ _____

SUBTOTAL $ _____

Subtract Total of Items Outstanding:
$ _____

BALANCE $_____

Your balance should be the same here as it is on your checking account register.

Be sure to add dividends to your register and subtract any service charges.

OUTSTANDING ITEMS		
Item Number	**Dollar Amount**	
TOTAL OF ITEMS OUTSTANDING		

SIGN UP FOR ONLINE BANKING AT WWW.GTEFINANCIAL. org

VIEW TRANSACTIONS, SET BALANCE ALERTS, MAKE TRANSFERS, PAY BILLS, AND MUCH MORE!

CKF4 8/12